

Notification Information	
Notification Name	GM&A Mock Recall Template Sample
Notification Title	Recall (Consumer Level) General Merchandise and Apparel GM&A Mock Recall Template Sample
Email Alert Name	shortest name email title
Email Alert Title Notification ID	Recall (Consumer Level) General Merchandise and Apparel shortest name email title 93123450100352385
Product Type	General Merchandise and Apparel
Recall / Withdrawal Classification	Recall (Consumer Level)
Reason for Notification	Other
Regulator Notification Required	Yes
Reason for Notification Details	Which team is responsible for this? What
Additional Information	Use the template to identify where you collect this information from or what you might expect to see. This will help you ensure the information is collected the first time
Recipient Response	Item Level
Alternate Supplier	No
Item Details	

Product Name: Who communicates this to your customers?

Alternate F	Product	ldentifier
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Type Style Code

Value Must identify the product

Type Supplier Product Code

Value can use multiple identifiers

Product Details

Product Name Who communicates this to your customers?

> Brand How will they understand what product is affected?

Functional Name Describe the product - use industry terms

Product Size

Unit of Measure

Product Class General Merchandise

Color Description What do you expect to see here

Style Description What do you expect to see here

Packaging Material and Type Who knows this?

Is GST Applicable

Additional Information Where multiple product base units are affected, load images below not on the prior

page.

Tracking Codes

Other

If Other please specify What do you expect to see

> Who gathers this information Codes



Location Where is the identifier on the product

Distribution and Return Details

Distribution Start Date 4/11/2020

Distribution End Date 9/12/2020

Original Distribution Area Selected Provinces/States

Distribution Areas

ification New South Wales

Australian Capiltal Territory

Northern Territory Queensland South Australia Tasmania

Victoria

Western Australia

Return Location Address Who identifies this?

> Who identifies this? Return Instructions

Return Authorization Number Who identifies this?

Instructions

Who identifies this? More detailed requirements can be attached as a document **Recipient Actions**

Special Handling Instructions

Instructions for In-Transit Product

Who identifies this?

Instructions for Retail Who identifies this?

Instructions in Warehouse Who identifies this?

Who identifies this? Who identifies this? Instructions For Consumers

Other Handling / Disposition Instructions Who identifies this?

Details Who identifies this? Non mandatory fields can be updated later

> **Return Request Reason** Merchandise Returned by Customer

Proof Required for Credit Copy of Invoices

Product

Saved Packages

Other

If Other, please specify Is secure destruction required?

Credit Claim Contact Details Who?

> Anything extra? **Additional Information**

Issuing Company

Name GS1 Australia Limited

Address Line 1 8 Nexus Court

> MUI GRAVE Citv

Province / State Victoria

> Country Australia

Postal Code 3170

Contacts

Who will stakeholders contact?

Contact Type Sponsor Recall Coordinator, Clinical, Medical Officer, Media, Product Pick Up, Legal,



Reimbursement, Return, Safety Coordinator, Consumer Hotline, 3rd Party, Marketing

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Who will stakeholders contact? Name

Title / Position

+61408668648 Telephone

> +61408668648 Mobile

Email xxx@gs1au.org

After Hours Number +61408668648

Non-Subscribed Recipients

Who can match product sent to customers?

Company Name Who can match product sent to customers?

Contact Name You can create groups and select from a group

Email Address xxx@gs1au.org

Regulatory Information - General Details

State & National Food Authorities

Brand Owner Details

Are you the Brand Owner? If No, please specify

Yes Notification Have you discussed this recall with the brand owner?

Is your company taking primary responsibility for this recall?

Additional Information Non food products do not need to answer FSANZ questions in the affirmative.

Notification

Government Department Details

Have you contacted your State / Territory Health Department?

Who prompted the decision to initiate this recall? Your Company

Have you been in touch with any other state or federal regulators with None of the above

regards to this recall?

Regulatory Details

Would you like FSANZ to notify ACCC of this recall on your behalf?

Would you like FSANZ to draft a press release on your behalf? No

Is this recall due to an issue with an ingredient or component used in the Yes

production of affected product(s)?

If so, provide ingredient / component supplier details who might know this?

Import Details

On which date was the product imported? 02/12/2020

Provide Australian Customs Entry Numbers who might know this?

> who might know this? Overseas Manufacturer Details

Overseas Exporter Details (only if different from manufacturer) who might know this?

Regulatory Information - Detection, Reports and Test Results

Detection, Reports and Test Results

Detection Method who might know this?



Are there any reported Injuries / Damage Yes

If Yes, provide details AND the number of reported cases who might know this?

If the Reason for Recall is Microbial, has the Pathogen been Serotyped?

Regulatory Information - Distribution	Details
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Distribution Details

How much of the affected stock was manufactured / imported?

Unit of Measure (UOM) Base Units

How much affected stock is under your control (i.e.warehouse(s) / supply

chain)?

Unit of Measure (UOM) Base Units

How much affected stock has been sold to consumers?

Unit of Measure (UOM) Base Units

Which Retailers have been affected by this recall? (Please tick all that Other

apply)

If Other please specify (ensure you include all major retailers, exclusive

dealing and major distribution chanels i.e. online retailers, independent toy and baby stores)

who might know this?

Are the affected product(s) sold directly to Consumers?

Are the affected product(s) sold via distributors?

Unknown Othication

Have you notified the distributors of this recall?

Some

Unknown

Exported Affected Products

Are the affected product(s) exported outside Australia? Some

AffectedProduct Who communicates this to your customers?

Export Country New Zealand

Quantity Exported

Unit of Measure (UOM) Base Units

This is a Mock Notification