

GS1 Australasian Healthcare User Group Local Interest Team (HUGLIT)

Meeting Discussion Points 14 December 2006

Attendees:

William Woo (3M)	Dianne Prince (Abbott)
Elizabeth Stamatelos (B.Braun)	Philip Mealey (Baxter)
Stewart Layt (Boehringer Ingelheim)	Ged Halstead (CH2 – Group Chairperson)
Paul Broadbridge (Department of Health SA)	Marcel Seiera (GS1 Australia – Facilitator)
Sue Schmid (GS1 Australia)	Andrew Steele (GS1 Australia)
Mark Fuller (GS1 Australia) - until 12.30pm	Gary Hartley (GS1 New Zealand)
Virginia Murphy (3M)	Mario Carniato (Kimberly-Clark)
Dennis O'Keefe (Health Purchasing Victoria)	Ken Nobbs (NETHA)
John Vassallo (Pfizer)	Christine Seipel (Queensland Health)
Brett Harris (St Jude Medical)	Nick Bradshaw (Standards Australia)
Yvonne Bell (Terumo)	Margaret Gerhig (Welch Allyn)
Tania Snioch (GS1 Australia)	

Apologies:

Carmen Byrne (3M)	Tracey McAllister (BD)
Paul Codd (Baxter)	Bernadette Gibbons (Central Hospital Supplies)
Lou Cordone (Central Hospital Supplies)	Nadine Davies (Dade Behring ANZ)
Faye Summer (Medical Industry Association of NZ)	Shane Marshall (National Blood Authority)
Shane Gardner (NSW Health)	Luke Berrell (Ramsay Health)
Debbie Wyber (Researched Medicines Industry)	David Lindley (Smiths Medical)
Ian Larmour (Southern Health)	Elizabeth Hanley (Standards Australia)
Elizabeth Plant (Taranaki District Health Board)	Karen Hall (The Alfred Hospital)
Michael Bryce (Welch Allyn)	Elisabeth Hinchon (Wyeth)
Karen Mansfield (Wyeth)	

Post-Meeting Note:

Additional Participants:

- Steven Knight (Draeger Medical)
- Shannon Gibson (CSL Bioplasma)

Future Meeting Dates

Date	Time	Meeting Type	Location
5 th February 2007	9am -11am (Australian EDST) 11am – 1pm (New Zealand time)	Telecon	Telecon
7 th March 2007	9am – 4pm	Face to Face	GS1 Australia (Melbourne)

Key Outcomes from This Meeting

- Ged Halstead, CIO from CH2, was elected as the HUGLIT Chairperson.
- It was agreed that the Deputy Chair position will be filled at the next face to face meeting.
- The HUGLIT Charter and Structure were reviewed in detail and the content agreed upon (with the exception of content related to the work plan).
- Due to the detailed discussion about the Charter, discussion about the HUGLIT work plan and work teams were deferred to the next face to face meeting.
- It was agreed that a membership application form should be developed, to allow formal registration of companies as HUGLIT members and nomination of their primary (voting) representative.

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Action Items (Outstanding & Current)

Action	Responsibility	Due Date/Status
GS1 to draft a letter of acknowledgement to provide to participating companies, recognising their contribution to the HUGLIT.	GS1/Gary	ASAP
GS1 to review the outputs of the National Supply Chain Reform Task Force (NSCRTF) and determine if any of these are relevant to the HUGLIT	GS1/Tania	Next Meeting
HUGLIT to develop a 5 year strategic work plan.	HUGLIT	Next meeting
HUGLIT to consider developing an 'environmental scan' to determine the degree of use of the GS1 System within the Healthcare Sector (all points in the supply chain). Tania to do some background work.	HUGLIT/Tania	Next Meeting
Tania to update the HUGLIT Charter, based on feedback received and re-circulate this to the group.	Tania	Complete – Updated Charter circulated with these minutes
Tania to put together a SharePoint site for the HUGLIT and at the next face to face meeting provide the group with an overview of how to use the site.	Tania	In Progress – site is developed
Tania to investigate if there are any plans for HUGLITs to be formed in the UK, US and Europe.	Gary	Next Meeting
Tania to develop a HUGLIT Membership Form to be used to apply for HUGLIT membership and nominate a 'primary member' from each company.	Tania	Next Meeting

Discussion Points

- Appreciation was expressed to Marcel Seiera for performing the role of Faciliator of this meeting.
- Ged Halstead, CIO from CH2 was elected the HUGLIT Chair prior to the close of the meeting.

Background – Overview of Global Healthcare User Group and HUGLIT

- To ensure all attendees were familiar with the content presented at the inaugural meeting of the HUGLIT, Sue Schmid and Gary Hartley presented a summary of this.
- Information presented included the role, participants, structure and working groups of the HUG, as well as an overview of the role of the HUGLIT and the HUGLIT terms of reference as specified by the HUG.
- Presentations from this meeting can be downloaded from the HUGLIT web site at http://www.gs1au.org/services/member_industry_support/industry_sectors/healthcare/index.asp#huglit
- During his presentation, Gary noted that there were a number of organizations in New Zealand who will participate in the HUGLIT, commencing in 2007.
- There was discussion about whether there are plans to form HUGLITs in the UK, Europe and the US. (See action). As the majority of the HUG members are based in these locations, HUGLITs may not be required. There is also potential for an Asia Pacific HUGLIT in the future.
- General discussion occurred about how to drive implementation, and the role of legislation in this process.

HUGLIT Charter and Structure

- Prior to this meeting, a draft of the Charter was circulated for review and feedback to the HUGLIT members and also the HUG. The HUG provided us with some minor changes that will be incorporated into the text.
- Gary Hartley led the discussion about the HUGLIT Charter and Structure. This took the bulk of the meeting time, and the discussions and feedback collected during this process is reflected in the updated Charter document.

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- It was noted that this group is keen to be a 'doing group', actively implementing the GS1 System, and driving implementation throughout the healthcare sector. As a result, the objectives of the group were refined to reflect this.
- Ideas about how to drive GS1 standards implementation included:
 - Engagement with industry stakeholders including industry associations, user groups and similar
 - Education and knowledge transfer to non HUGLIT members, irrespective of organizational size, of the benefits of GS1 standards implementation within healthcare.
 - Setting a plan for implementation of the GS1 System by HUGLIT members (separate to the HUGLIT work plan) with deliverables and associated dates.
- Membership of the group was discussed in detail. The HUGLIT should consider encouraging engagement with individuals and organisations from industries, such as Grocery who are advanced in their implementation of the GS1 System, for potential HUGLIT membership.
- It was agreed that all HUGLIT members would complete a membership application form (see action) to register themselves as members and nominate their primary representative.

Next Meeting Date

- Refer to dates at the start of this document.