



# Hardware GS1 Action Group Charter

1. Mission:  
To enable the Australasian hardware sector to increase supply chain efficiencies and reduce supply chain costs, through the effective development, adoption and implementation of the global GS1 System.
2. Anti-competitive Behaviour / Trade Practises Act:  
It is essential that the group does not inadvertently become a forum for anti-competitive conduct that might contravene the Trade Practices Act. See appendix 1 for more detail.
3. Objectives:
  - 3.1. To work with all interested industry trading partners to develop, promote and implement aspects of the GS1 system including product identification, automatic data capture, electronic messaging, data synchronisation and product classifications to enable effective and efficient business processes
  - 3.2. Develop a work plan that provides an industry roadmap for the use and adoption of the GS1 System
  - 3.3. Develop documents that support 3.1 & 3.2
  - 3.4. Develop industry specific Case Studies
4. Group structure:
  - 4.1. The group structure will comprise of a Steering Committee and separate Work Groups (See Section 8 for proposed work groups)
  - 4.2. The Steering Committee will have a Chair and Deputy Chair (elected, if possible, from different parts of the supply chain)
  - 4.3. The Chair & Deputy Chair should be able to:
    - Represent the group to external bodies
    - Help develop and drive the overall strategy and work plans
  - 4.4. Both would be supported by the Steering Group
  - 4.5. Each Work Group will also have an elected Chairperson
  - 4.6. Work Groups will report through to the Steering Committee
  - 4.7. Nominated group members will liaise where required with the HIWG
  - 4.8. Elections for Steering Committee Chair and Sub Chair and Work Group Chairs will occur annually in April.
  - 4.9. Sitting Chairs and Sub Chairs may be re-elected.
5. Steering Committee Membership:
  - 5.1. Where possible, the Steering Group will consist of an equal number of Retailers and suppliers
  - 5.2. At the Group's discretion, other participants may be invited to attend but will have no voting rights
  - 5.3. Membership to the Steering Committee may only be achieved if an existing member nomination has been received. Nominations will be reviewed and voted on at the next scheduled Steering Committee meeting.
  - 5.4. ICT Software, ICT hardware and solution vendors (eg. service providers, consultants etc) are able to participate by invitation only
  - 5.5. The group may collaborate with other related bodies for the advancement of global standards, as required
  - 5.6. A minimum attendance level of 4 meetings per year will be set to retain a seat on the Steering Committee (6 meetings to be scheduled per year)
6. Work Group Membership:
  - 6.1. Membership is open to all suppliers, buying groups, wholesalers and retailers within the hardware sector



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- 6.2. ICT Software, ICT hardware and solution vendors (eg. service providers, consultants etc) are able to participate by invitation only
- 6.3. The groups may collaborate with other related bodies for the advancement of global standards, as required
7. Voting:
  - 7.1. Each organisation will receive one vote (in the event that a vote is required) irrespective of the number of attendees at the Steering Committee meeting
  - 7.2. A minimum vote of 70% in the affirmative is required for new Steering Committee membership approval
8. Work Groups will be formed as deemed necessary by the Steering Group. These could include:
  - 8.1. Numbering & Barcoding Workgroup
  - 8.2. eMessaging Workgroup (GS1 XML & EANCOM)
  - 8.3. Global Data Synchronisation Workgroup
  - 8.4. Solution Providers Workgroup
  - 8.5. *RFID / EPC Workgroup (future – as required,*
  - 8.6. *Trade Customers Workgroup (future – as required)*
9. GS1's role:
  - 9.1. Provide resources to allow the group to achieve its objectives eg. technical advice / website content & hosting / project management / cross industry liaison
  - 9.2. Provide support to the Steering Group in the form of Secretariat and GS1 standards subject matter expertise
  - 9.3. Provide the group with information on emerging supply chain standards / technology specific to achieving the team's objectives
  - 9.4. Provide resources to facilitate the GSMP (Global Standards Management Process)
10. Participants role:
  - 10.1. To provide input and guidance for any group discussion points or documentation developed by the group
  - 10.2. To represent their company position, status or needs with respect to each of the GS1 Standards work areas
  - 10.3. Re 8.2 - If unable to answer these issues in the meeting, to commit to seek feedback and response from their organisation to allow for the publishing of agreed standards, implementation guides and consistent application by all trading partners in the hardware supply chain
  - 10.4. To implement (at their own timeframe) in line with the agreed GS1 standards,
  - 10.5. To participate in the leadership / steering committee
  - 10.6. To ensure appropriate business representation in each of the Workgroups they choose to participate in
  - 10.7. To respond in reasonable timeframes to issues, documentation reviews and work-plan inputs
11. Definition:
  - 11.1. For the purposes of this group, "Hardware" is defined as the Retail Hardware Channel and all associated building supply products sold by the members of this group



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## Appendix 1: Trade Practises Act requirements

- 1.1. It is essential that the group does not inadvertently become a forum for anti-competitive conduct that might contravene the Trade Practices Act.
- 1.2. To eliminate the risks associated with the Group some topics will clearly be unacceptable for discussion, whilst other topics may clearly be acceptable.

### ***The following are some of the topics that will be unacceptable for discussion:***

- any discussion or proposal that relates to or bears in any way upon the price charged or proposed to be charged or paid by any group members for goods or services;
- any standardisation or certification proposals which might have the effect of boycotting or excluding any particular persons or classes of persons in particular circumstances or generally in relation to the supply or acquisition of any goods or services;
- any standardisation or certification proposals which might have the effect of withholding or controlling production, distribution or sale to any person or persons, or which might have either the purpose or likely effect of substantially lessening competition in any market;
- where certification is involved, any proposal to deny an applicant certification because he is a non-member of the Group;
- any suggestion that any person or company be excluded from the Group, or from standardisation or certification.

### ***Acceptable topics will include the following:***

- discussion of specific technical details of proposed GS1 standards
- development of fair and reasonable and non-restrictive and non-exclusionary standards and guidelines for the hardware industry;
- any trialling or other testing of proposed procedures and standards.